

# LUTSEN TOWN BOARD MEETING

April 19, 2015

## AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Monthly Meeting Minutes
5. Clerk's Report
  - A. Designate by motion a Chairperson
  - B. Designate by motion a Vice-Chairperson
  - C. Adopt a schedule of regular meeting dates
  - D. Select by motion an Official Township Newspaper: see attached quote from News Herald
  - E. Designate by motion posting places: Town Hall, Clearview/Post Office Bulletin Board, Website
  - F. Review Resolution No. 2014-09 – Policy for the Compensation of and Reimbursement of Town Officers:
    - I. Compensation for Supervisors
      - a. Regular and Special Meetings: Currently \$85.00/meeting
      - b. Hourly work on behalf of the Township: Currently \$15.00/hour
    - II. Compensation for Clerk:
      - a. Regular and Special Meetings: Currently \$85.00/meeting
      - b. Hourly work: Currently \$20.00/hour
    - III. Compensation for Deputy Clerk: [To be employed only if Clerk is unable.]
      - a. Regular and Special Meetings: Currently \$85.00/meeting
      - b. Hourly work: Currently \$20.00/hour
    - IV. Compensation for Assistant Clerk
      - a. Hourly work: Currently \$20.00/hour
    - V. Compensation for Treasurer:
      - a. Regular and Special Meetings: Currently \$85.00/meeting
      - b. Hourly work: Currently \$20.00/hour
    - VI. Mileage Reimbursement Rate for Town Officers
    - VII. Meal Reimbursement Rate for Town Officers
  - G. Review Resolution No. 2014-12 – Policy for the Compensation of and Reimbursement of Town Employees:
    - I. Compensation for Fire Chief:
      - a. Regular and Special Meetings: Currently \$85.00/meeting
      - b. Monthly Stipend: Currently \$150.00/month
      - c. Hourly work: Currently no hourly wage for Fire Chief

- II. Compensation for Assistant Fire Chief:
  - a. Regular and Special Meetings: Currently \$85.00/meeting
  - b. Monthly Stipend: Currently \$100.00/month
  - c. Hourly work: Currently no hourly wage for Assistant Fire Chief
- III. Compensation for EMS Chief
  - a. Regular and Special Meetings: Currently \$85.00/meeting
  - b. Monthly Stipend: Currently \$150.00/month
  - c. Hourly work: Currently no hourly wage for EMS Director
- IV. Compensation for Assistant EMS Chief
  - a. Regular and Special Meetings: Currently \$85.00/meeting
  - b. Monthly Stipend: Currently \$100.00/month
  - c. Hourly work: Currently no hourly wage for Assistant EMS Chief
- V. Compensation for Employees:
  - a. Fire Department: Currently \$25.00/fire call + merit pay
  - b. First Responders: Currently \$25.00/call + merit pay
  - c. Maintenance: Currently \$25.00/hour
- VI. Mileage Reimbursement Rate for Town Employees
- VII. Meal Reimbursement Rate for Town Employees

H. Designate Financial Institution as the Town Depository

I. List of Officers – needs to be submitted to MAT

J. Supervisor Liaison Posts: Lake/Cook Assoc, Fire and EMS Departments, Grandview Park, Contracts/Insurance, WTIP, Town Hall. Review job descriptions as needed.

K. Consider any potential conflict of interest issues

L. Correspondence

M. Signature Card for Checking Account

N. Signatures and Credit Card Policy

- 6. Treasurer's Report
- 7. Fire Chief's Report
- 8. EMS Chief's Report
- 9. Supervisor Reports
  - A. Andrew Beavers
  - B. Rae Piepho
  - C. Lynn Rose
- 10. Commissioner's Report (Ginny Storlie)
- 11. Old Business

- A. Lighting at Caribou Trail and Hwy 61
- B. Telecommunications – True North, Century Link 911
- C. Fire District Annexation (i.e. New Township Borders)
- D. Fire Department Bylaws
- E.

12. New Business

- A. Bids for Lawn Mowing
- B. Bids for other contracted services?
- C. Hall Rental Requests and designated key access
- D. Superior National Golf Course License Renewals

13. Donations

14. Citizen Comments

15. Review and Approval of Claims

16. Adjournment