

LUTSEN TOWN BOARD

MEETING

June 19, 2018

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of May Monthly Meeting Minutes
5. Commissioner's Report (Ginny Storlie)
6. Clerk's Report
 - A. Correspondence: LBAE Resolution sent and County Assessor received; call/email regarding getting small hall key back from renters; emails re cleaning not possible when Hall was in use without notice; half-staff flag alert – fire dept responded; email re cleaning 6.4 and 6.19 or 6.20; emails and/or phone calls with Lutsen Town Board members and B Caskey of ARDC re Coastal Star Grant Application process – copies and notes made for record ; B Caskey from ARDC about her attempt to leave phone message-- machine not working – attempted to fix twice; MN Housing news link sent 5.31 mn.housing@state.mn.us [via](mailto:via@e2ma.net) e2ma.net ; Town & Country Fence BBQ and Open House invite – sent supervisors update; Schroeder Supervisor R Anderson email about response from Tofte Township re requested donation/contribution for the Community Center – emailed that we have not received any more information; W.E. Connect – possible use of town hall for events see below; k Vick re Visit Cook County website info@visitcookcounty.com [via](mailto:via@sp04c.hubspotemail.net) sp04c.hubspotemail.net ; Thank you note from North Shore Health, kjersti@visitcookcounty.com [via](mailto:via@sp04a.hubspotemail.net) sp04a.hubspotemail.net re: Marketing Report 2018; Century Link survey regarding questions about late fees on payments; Birth to 6 Services info please check out evaluation report -- <https://www.auditor.leg.state.mn.us/ped/pedrep/earlychildhoodsum.pdf>; Grand Marais Library emails re: rental and putting up advertising for the event on 6.21; *Sparkit* coming to Lutsen Town Hall June 21 10-2 pm see posters; June 23 Grand Marais Pride march at 11 and Ellie Krug at 3 pm – see posters; provided 2017 population MN State Demographic Center provided 2017 population & household estimates – 441 population & 226 household. Info shared with Cook County for confirmation which are released to MN State Revenue in July;
 - B. Possible required change from Federal Quarterly Withholding payments to Monthly Withholding payments due to total amount above \$2500.
 - C. Tower plans provided to J Coleman;
 - D. VISA Credit Card use clarification/change of practice – clerk ordering?
7. Treasurer's Report
8. Review and Approval of Claims
9. Fire Chief's Report
10. EMS Chief's Report
11. Supervisor Reports
 - A. Andrew Beavers
 - B. Rae Piepho
 - C. Christine Ordemann
12. Old Business
 - A. Ballfield updates
 - B. Grant Application for Design of Gitchee Gammi Bike Trail into Lutsen with Lutsen Township as applicant
 - C. Lutsen Township Handbook of Operations[Policies & Procedures] – reviewed with supervisors -- Next steps and items to include?
13. New Business
 - A. W.E. Connect collating data to share. Use of town hall for events?
 - B. Fire and EMS phone...does that office need an answering machine – current set up is preventing Township from receiving messages

C. Painting of Fire/EMS door on back of old hall

14. Donations:
15. Citizen Comments:
16. Adjournment